

Provider Access Statement

Person Responsible:	Mr J Mitton	Frequency of Review:	1 Year
Authorisation By:	Headteacher	Notice Date:	20/09/2026
Authorisation Date:	20/10/2025	Review Due By:	20/10/2026

1 Introduction

This policy statement sets out the School's arrangements for managing the access of education and training providers to students at our school for the purposes of giving them information about the provider's education or training offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2 Statutory Entitlement

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 11 for the purposes of informing them about the approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all students in years 8 to 11.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997, the Skills and Post-16 Act 2022 and on page 43 of guidance from the Department for Education (DfE) on Careers Guidance and Access for Education and Training providers.

This policy shows how our school complies with these requirements.

The 6 encounters schools must offer to all students in Years 8-11

Schools must offer:

- 2 encounters for students during the "first key phase" (Years 8 or 9) *(All students must attend and encounters can take place at any time during Y8 and between 1 September and 28 February during Y9)*
- 2 encounters for students during the "second key phase" (Years 10 or 11) *(All students must attend and encounters can take place at any time in Year 10 and between 1 September and 28 February during Year 11)*

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours will not count towards these requirements.

We will ask each provider to share the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answering any questions from students

Meaningful provider encounters

Our school is committed to providing meaningful employer encounters for all students.

1 encounter is defined as 1 meeting/session between students and 1 provider.

Encounters may be in person, live or facilitated by remote technology.

3 Student Entitlement

All students in Years 8-11 at Upper Wharfedale School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships (e.g. through activities and events such as Options Parent evening, assemblies and taster days)
- Understand how to make applications for the full range of academic and technical courses

4 Management of provider access requests

Procedure

A provider wishing to request access should contact the UWS Careers Leader Mr J Mitton.

Telephone: 01756 752215

Email: admin@uws.n-yorks.sch.uk

Safeguarding

The school's Safeguarding policy can be found on the school website. This sets out the school's approach to allowing providers into the school as visitors.

Opportunities for access

A number of events, integrated into our Careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Here are some examples:

YEAR GROUP	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	Assembly programme Lunchtime Careers Talks	Life skills lessons – careers modules Lunchtime Careers Talks Assembly Programme National Careers Week	Life skills lessons – careers modules UWS Careers Day Lunchtime Careers Talks
YEAR 8	Assembly programme Lunchtime Careers Talks	Life skills lessons – careers modules Lunchtime Careers Talks National Careers Week Assembly programme	Life skills lessons – careers modules Lunchtime Careers Talks Assembly programme UWS Careers Day

YEAR GROUP	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 9	Assembly programme Careers modules (PSHCE) Lunchtime Careers Talks	Preparing for KS4 options assembly Options Parents Evening “Deep Learning Day” activities Assembly programme National Careers Week	Assembly programme UWS Careers Day Lunchtime Careers Talks <i>Formal encounters must have taken place by 28 February</i>
YEAR 10	Assembly programme Lunchtime Careers Talks	Assembly programme National Careers Week Year 10 Subject (Parents) Evening Lunchtime Careers Talks	Enrichment Week Careers and Post-16 workshops Assembly programme Lunchtime Careers Talks
YEAR 11	Careers guidance interviews Post 16 pathways (tutor activities and assembly programme) Assembly programme Lunchtime Careers Talks	Careers guidance interviews Lunchtime Careers Talks Assembly programme National Careers Week	Year 11 GCSE Results Day: guidance Lunchtime Careers Talks Confirmation of post-16 destinations for all <i>Formal encounters must have taken place by 28 February</i>

5 Premises and Facilities

The School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

The School will also make available audio-visual and other specialist equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Leader (Mr J Mitton) or a member of the admin team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the careers library within the Learning Resource Centre. The Learning Resource Centre is available to students at lunch, break times and after school.

6 Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our students:

- Ilkley Grammar School (Sixth Form)
- Myerscough College
- Settle College (Sixth Form)

This year (2022-2023) the following providers are visiting school and speaking with students:

- Emysted's Grammar School (Sixth Form)
- Skipton Girls High School (Sixth Form)

- Craven College (Further Education/Apprenticeships)
- Keighley College (Further Education/Apprenticeships)
- South Craven school (Sixth Form)

7 Student destinations

In 2022 our Year 11 students moved to a range of providers in the local area after school:

100% to their destination of choice

36% to A Level study

9% to Apprenticeships

10.5% to other L3 qualifications (inc. T levels)

12% to other vocational qualifications (L1 or L2)

31% to a BTEC programme

1.5% to employment

Please note: some students took more than one pathway.

8 Complaints

Any complaints related to provider access can be raised following the school's Complaints Procedure, which can be found on the school website or directly to the Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

9 Links to other policies

This statement links to other school policies, such as:

- Safeguarding policy
- Careers guidance policy
- Curriculum policy

These policies are available on the school website.

10 Monitoring arrangements

The school's arrangements for managing then access for education and training providers to students are monitored by Mr J Mitton (Careers Leader) and Mrs C Reeves (Headteacher).

This policy will be reviewed by Mr J Mitton and Mrs C Reeves annually. At every review the policy will be approved by the Governing Board.