How to Apply for Post-Results Services

Upper Wharfedale School

Receive your results

Are you happy with your results?

Yes

Enjoy your success and look forward to moving onto your next stage after UWS

No

Get advice from UWS Talk to a member of the UWS Senior Leadership Team or your subject teacher

Have you been advised that it would be worth looking at your exam papers to consider one of the exam board's post-results services?

Yes

Have you given permission for UWS to download your exam papers to review them?

Yes

Make sure the Exams Officer, Mr Willis, knows that you want your exam paper downloading and which teacher is going to look at it

No

Although you might be disappointed with your result, put it behind you and look forward to your next step after UWS

No

Complete and submit the online form at https://forms.office.com/e/0PFefW9aNx

Have you heard from the teacher at UWS who was reviewing your exam paper?

Yes

No

Give your teacher a reasonable time to reply to you. If it has been longer than they said it would be, contact them to ask when they will have time to do it.

Has your teacher found anything they think is a marking error in your exam paper?

Yes

No

No further action required. Look forward to your next step after UWS.

Does your teacher think that the marks on your exam paper were counted incorrectly and advised you to have a *Clerical Re-check* of your exam paper?

Yes

No

Does your teacher think that the examiner has marked your exam paper incorrectly and advised you to have a *Review of Marking* for your exam paper?

Complete and submit the online form to request a *Clerical Re-Check* or *Review of Marking*. https://forms.office.com/e/1i0u5SP1gH

When you receive a payment request from Mr Willis, make payment of the post-results service fees to UWS via MCAS.

Wait to hear from Mr Willis to confirm your application and the outcome.